

I'M Sarah Minor

I CREATE GRAPHIC DESIGN ILLUSTRATION & GREAT IDEAS

PROFILE



I was born in Las Vegas, Nevada, raised there, then Alabama. Design is the natural choice of career for me. I love it. I'm fascinated by it. I want nothing more than to earn a respectable living doing something I love. I'd say that my strengths are (1) a strong sense of effective design (2) a sharp sense of humor (3) an insatiable thirst to learn everything I possibly can (4) effectual communication skills (5) and an ability to visually conceptualize abstract ideas. Breaking communication barriers with intelligent design solutions is the most satisfying problem solving I've ever undertaken. Aside from design and art, I love DIY projects, music, dining out, and traveling. I'm excited to continue my career with you and look forward to creating things that weren't there before.

YOU MAY BE INTERESTED TO KNOW:



I won a Gold Bham Addy Award in 2015



I was on the all-state Alabama softball team



I am ambidextrous



I can accurately type 80 WPM

EDUCATION



	2006-2015	1998-2000	ACTIVITIES
DEGREE:	BACHELOR'S DEGREE BA, Graphic Design/Sculpture	GRADUATE (NA)	Lettered in HS Softball HS BETA Club HS Poetry Club HS Pep Club UAB Art Club Social Media Coordinator
SCHOOL:	The University of Alabama at Birmingham	Pell City High School	
GPA:	2.98	3.8	

JOB EMPLOYER WHEN DUTIES

EXPERIENCE



Office Associate II	The University of Alabama at Birmingham	2014 - present	administrative support, grant writing, accounts payable/receivable, research, create spreadsheets, type CVs, dictation, transcription, collects and analyzes data and prepares reports, scheduling
Graphic Designer (freelance)	Self-employed	2010 - present	logo design, brochures, business cards, photo manipulation and photography, web design, posters, sculptures, special events invitations
Data Processing Coordinator	The University of Alabama at Birmingham	2005 - 2014	administrative support, data entry, records management, training, transcription, database management, research, medical terminology, HIPPA compliance, chart distribution, created spreadsheets
WIC Clerk	EOB Partnership WIC	2003 - 2005	data entry, client services, scheduling, answered multi-line phones, determined eligibility

SKILLS

PROFICIENT IN:
 Illustrator
 InDesign
 Photoshop
 Photography
 drawing (art)
 MS Office
 English writing
 karaoke

BASIC KNOWLEDGE OF:
 HTML5
 CSS
 After Effects CC
 Muse CC
 DreamWeaver CC
 WordPress

ASSOCIATIONS:
 AIGA - Birmingham
 Member since 2015
 AAF - Birmingham
 Member since 2015
 UAB Alumni Society
 Member since 2015
 BETA Club - High School
 Member 1998-2000

THANKS!

LET'S KEEP IN TOUCH

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